

COOKIES R US FUNDRAISING AGREEMENT

**This form must be completed before fundraising materials can be shipped out.

ORGANIZATION/GROUP INFORMATION

Organization or Group Name: _____

Organization Type: _____

Size/No. of Sellers: _____

Contact name and position with organization: _____

Phone number: _____

Email: _____

of fundraising packets needed: _____

Address for fundraising materials to be shipped to: _____

DELIVERY INFORMATION

Will the cookies be delivered to a home or business? _____

If you chose business, what is the business name and address? _____

If you chose home, what is the name and address for the home? _____

Who will be the contact person on the day of delivery? _____

Two phone numbers for this person? _____

Email for this person? _____

Date to start sale: _____

Date to end sale: _____

Requested delivery date & time: _____

Special Delivery Instructions? _____

(Continued on next page.....)

Terms & Conditions:

1. I understand that there is no charge for the fundraising materials to groups that complete their fundraiser. However, groups that do not submit a fundraiser order will be billed for the materials and shipping and handling. This amount varies from group to group and will be determined by a Cookies R Us representative based on the amount of materials that were shipped.
2. I understand that if I need to change the dates of the sale as entered in on this agreement, I will contact a Cookies R Us representative to do so. If I do not, it may be misunderstood that our organization has backed out of the sale and we may receive a bill for the fundraising materials and shipping and handling.
3. I understand that each flavor must be ordered by the case. There are 6 boxes in each case. This means that depending on how many boxes are ordered of each flavor, I may have a few extra boxes of each flavor. These boxes are included in the amount due when placing the order with Cookies R Us. Any money that I receive upon selling these extra boxes after our fundraiser is complete will be for my organization to keep in its entirety.
4. I understand that I must order 396 boxes or more to receive FREE shipping. If our organization orders less than 396 boxes, we will be charged a shipping fee based on the following equation: $(396 - \text{quantity ordered}) * \$.90$.
5. I understand that I will be charged sales tax on our order. If our organization is exempt from paying sales tax, we must have a current tax exemption certificate and the appropriate paperwork on file with Cookies R Us before placing our order.
6. I understand that our group will profit \$7 per box of cookies that are sold. We will sell the cookie dough for \$14, \$15 and \$17 depending on the flavors. Those that choose the eCoupons program understand that the profit is \$6 per tub/magazine sold plus a \$20 processing & bundling of the eCoupons fee. I understand that the eCoupons & magazines sell for \$16.
7. I understand that once our order is placed, our organization must pay the amount due to Cookies R Us within three business days. I will ship my organization check, money order, cashier's/bank check using overnight or 2-3 day delivery. I will email or call in the tracking number for the delivery of our payment. I understand that if my payment is not received within the three business days after placing our order, our order may be placed on hold until payment is received.
8. I understand that if our check is returned, Cookies R Us will charge a \$30 returned check fee. If the check and returned check fee is not paid, I understand that my cookie dough order may be canceled.
9. I understand that when my order arrives, the cookies will not be sorted by seller. The cookies are delivered in cases by flavor. If I choose for them to be pre-sorted, I understand there is a \$.57 charge per box.

Agreed to by:

Organization's Representative

Date

Cookies R Us Fundraising Coordinator

Date

Please fax form back to Cookies R Us at 1-607-428-3295.
You can also email it to info@cookiesrus.net.

Thank you for choosing Cookies R Us!